



Checklist for Becoming a User

- 1. Fill in the application form.
- 2. Fill out, sign and return User Services Contract with Rental and Use Policies.
- 3. Attend RCKW Food Safety and Sanitation workshop or provide proof of similar training within last three years.
- 4. Schedule kitchen use time as needed.
- 5. Prepay for scheduled use of kitchen, and pay security and other deposits as required.
- 6. Fill out and return Emergency Contact Form.